

## Sacred Heart Pastoral Council Meeting Tuesday October 25, 2011, 7:00pm

Members Present: Father Schon, Sister Rose Hacker, Deacon David Brown, Jan Putnam, Tom Venner,  
Janelle Tungesvik, Kathy Becker, Deacon Darwin Messerly, Tom Rose

Members Absent: Jeanne Lucas

### Order of Business:

1. Tom Venner moved to approve the minutes from the September meeting and Kathy Becker seconded the motion. The minutes were approved.
2. August's meeting minutes were approved via email
3. Liturgy Committee-
  - a. An informational sheet about the changes to the translation to the Roman Missal will be included in the bulletin the last weekend of October. Extras copies of the informational sheet will be kept in the back of the church for parishioners out of town the last weekend of October and a copy will be posted online.
  - b. The book to record the deceased has been placed by the candles in the front of the church. We discussed how to refill the candles for the front of the church and save on the shipping costs of receiving these candles.
  - c. The speakers on the sides of the church have been turned on. It is unknown as to when they might have been accidentally shut off. It was discussed to have a meeting for all lectors after masses to instruct on how to enhance the use microphone.
4. Buildings and Grounds Committee-
  - i. The boilers at the school are all working as they should be for this winter season.
  - ii. The energy audit for the school has been completed. The engineering study will now be planned to give advice on the next steps to take.
  - iii. Estimates to replace the roof of the school over the kitchen, and locker rooms were accepted. Three estimates were received ranging from \$15,000-\$36,000. The buildings and grounds committee recommends the cheapest bid of \$15,000 from United out of Fort Dodge due to the type of roof they would put on and the reputation of the company. How long of a warranty to buy was discussed.
  - iv. Tom Rose caulked the roof of the parish office building to fill in gaps. Tom Rose got an estimate for how much a new electric water heater would cost (\$250) in order to then remove the chimney. Tom Rose has offered to take the chimney down his self for a cheaper price. Tom Venner moved to give the buildings and ground committee a \$500 budget to replace the water heater, take down the chimney, and repair any electrical wiring or shingles they need to complete the project. David Brown seconded the motion. The motion was accepted.

- v. The roof to the church will need to be replaced within the next 5 years. Putting on a steel roof was discussed due to durability and light weight. A fund raiser for new roofs will need to be planned for the future.
5. Peace and Justice Committee-
  - a. A box has been placed in the back of the church to collect used coats, blankets, gloves, boots, etc. in good condition to give to the Salvation Army office to be distributed as people need them. They have had an increased need for these items this year.
  - b. FYI- Sacred Heart Church raised the most money for the Crop Walk. 14 people participated from our church.
6. Time, Talent, and Treasure Committee- no report
  - a. This committee will set up a time to meet.
7. Finance Committee-
  - a. The replacement of the roof was the focus of the finance committee meeting as discussed above.
8. Cemetery Committee-
  - a. A damaged tree was removed from the grounds.
9. Long Range Planning-
  - a. Meetings have been taking place between diocesan representatives and our committee members. The current task for our subcommittees is to develop goals, state the rationale for the goals, and list the recommendations to meet the goals. All subcommittees are active and reporting to Jan Putnam to summarize the results and report back to the diocese. The next meeting will discuss long-term strategies and soliciting input from the community.
10. Meals from the Heartland Update-
  - a. Kathy Becker reported that refreshments have been organized with donations from Fareway, Hy-Vee, and the community. Fareway has donated the use of a truck for the entire week. Probuild is donating the use of a fork lift.
  - b. Different positions to help on the weekend are available online still.
  - c. It is assumed that everything is on track for the weekend.
  - d. Doris Meyer has been calling the parishioners on the sign-up sheet that was in the parish to schedule them on the master online schedule.
  - e. Sacred Heart Parish alone has raised \$10,000 to donate to Meals from the Heartland.
11. The next meeting will be Tuesday, November 29<sup>th</sup>, at 7:00pm.

Respectfully Submitted,  
Janelle Tungesvik